

# AWARDS

## **SAMPLE AWARD APPLICATION**

**Please note this document is not an application form, it is an indication of the information required to provide when applying for this award**

### AHRI Practicing Certification Scholarship

The AHRI Practicing Certification Scholarship recognises an HR professional who demonstrates potential for HR leadership through submission of a piece of writing, verbal recording or recorded presentation on a topic relating to their initiative and excellence in their HR career to date.

#### **Applicant details**

- Applicant Name (First and last name of the applicant for the award)
- First Name (For the primary contact for the application)
- Last Name (For the primary contact for the application)
- AHRI member number of the applicant
- Email (For the primary contact for the application)
- Phone Number (For the primary contact for the application)
- Position of the applicant
- Is the applicant the most senior HR or people role in the organisation? (Yes / No)
- Organisation Name

#### **Organisation details**

##### **How many employees (FTE) in your organisation?**

- 1 (just me)
- 2
- 3 to 5
- 6 to 9
- 10 to 19
- 20 – 34
- 35 – 49
- 50 – 99
- 100 – 249
- 250 – 499
- 500 – 999
- 1,000 or more

##### **How many employees (FTE) in your HR team?**

- 1
- 2 – 5
- 6 – 10
- 11 – 20
- 21 – 40
- 41 – 50
- 51 – 75
- 76 – 100
- 101+

#### **Industry**

- Choose from list of industries provided on the application

#### **Sector**

- Public
- Private
- Not for Profit
- Other

#### **In what location(s) does your organisation operate?**

- ACT
- NSW
- NT
- QLD
- SA
- TAS
- VIC
- WA
- Overseas

#### **Does the applicant have 5+ years of professional people management experience?**

Yes / No

#### **Does the applicant hold an active AHRI professional membership MAHRI level or higher?**

Yes / No

#### **Introduction**

Please provide a brief introduction of yourself and why you should be considered for this scholarship. (100 words)

**Written submission**

Identify one capability from the Australian HR Framework that you aim to enhance. Describe how you plan to develop this capability in yourself and others, showcasing innovative and creative strategies that demonstrate your potential as a future HR leader. (1500 words)

**Please note the applicant's CV is required to be included for applications to individual awards and scholarships. It will not count in your supporting evidence total.**

**Additional evidence**

The scholarship applicant's CV must be submitted to support this application.

The scholarship submission may be supported by evidence in the following format

- Maximum of 5 x A4 pages (The applicant's CV is not included in these 5 pages)
- Recorded visual presentation (Optional – maximum length 5 mins)

Should you include Hyperlinks to webpages in your supporting evidence, each hyperlink counts as one (1) of your A4 pages.

Please ensure that any critical information is included in your submission statements and does not rely only on evidence. The purpose of evidence is to support what is detailed within the submission statements.

**Images**

- Please provide a high-resolution headshot in JPEG format
- Maximum file size is 5MB