

HR ESSENTIALS	Duration	Price (inc GST)		Feb		Mar		Apr		May		June		July		Aug		Sept		Oct		Nov	
		Member	Non Member	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where
Fundamentals of HR management FHR topic 1*	1	\$495*	\$550*	24	All states			28	QLD NSW VIC					21	All states			8	QLD NSW VIC				
Managing the employment cycle FHR topic 2*	1	\$495*	\$550*			10	All states			12	QLD NSW VIC					4	All states	22	QLD NSW VIC				
Building and developing talent FHR topic 3*	1	\$495*	\$550*			24	All states			26	QLD NSW VIC					18	All states			6	QLD NSW VIC		
Performance management FHR topic 4*	1	\$495*	\$550*					7	All states			9	QLD NSW VIC					1	All states	20	QLD NSW VIC		
Occupational health and safety FHR topic 5*	1	\$495*	\$550*					21	All states			23	QLD NSW VIC					15	All states			3	QLD NSW VIC
Measuring HR effectiveness FHR topic 6*	1	\$495*	\$550*							5	All states			7	QLD NSW VIC			29	All states			17	QLD NSW VIC
Introduction to remuneration and benefits	1	\$495	\$550			15	WA	20	QLD	21	VIC			28	ACT	20	NSW	2	SA	5	TAS	29	NT
HR strategy fundamentals	1	\$495	\$550					12	QLD	14	SA	8	TAS			31	NSW	17	VIC	8	QLD	15	NSW
Strategies for attraction, recruitment and retention	1	\$495	\$550					1	NSW	4	VIC	15	QLD	2	NSW	30	VIC	3	NT			11	TAS
												22	ACT	27	WA								
Workforce metrics	1	\$715	\$792			2	QLD	13	VIC	18	ACT	16	NSW	6	TAS			7	QLD	19	NSW	9	VIC
										18	WA							21	SA	19	NT	16	ACT
Workforce analytics	2	\$1430	\$1573			3-4	QLD	14-15	VIC	19-20	ACT	17-18	NSW	7-8	TAS			8-9	QLD	20-21	NSW	10-11	VIC
										19-20	WA							22-23	SA	20-21	NT	17-18	ACT
Workforce planning	2	\$1430	\$1573			24-25	NSW	21-22	SA	26-27	QLD	2-3	NT	14-15	VIC	15-16	NSW	13-14	ACT	3-4	QLD		
								28-29	ACT					21-22	WA			27-28	VIC	24-25	TAS		
Mediation and conflict management strategies for HR	2	\$990	\$1100			22-23	VIC	22-23	WA	5-6	QLD	3-4	NSW	20-21	NT			20-21	VIC	25-26	QLD	9-10	NSW
																						25-26	SA
Best practice bargaining under the Fair Work Act 2009	2	\$990	\$1100			29-30	ACT	29-30	VIC	25-26	NT			20-21	QLD	10-11	VIC			14-15	SA	25-26	NSW
														29-30	NSW	25-26	WA			25-26	TAS		
Internal HR consulting skills	2	\$990	\$1100			4-5	NSW	19-20	VIC					12-13	WA	11-12	NT			18-19	QLD	4-5	SA
								29-30	TAS											23-24	NSW	27-28	ACT
Effective HR policies	1	\$495	\$550			19	WA	6	NSW			4	VIC			6	QLD	7	NSW			5	VIC
																						15	QLD
HR and the law	½	\$300	\$330	Go to Page 30 of the 2010 education & training catalogue for the program dates and locations																			
Mental health and your workplace: tackling the complexities and identifying solutions	½	\$300	\$330			11	VIC	16	TAS	21	NSW	29	QLD	30	SA	23	ACT	3	VIC	22	WA	4	NT
																	21	NSW					
Finance for HR professionals**	2	\$990**	\$1100**			2-3	VIC			26-27	NSW	24-25	QLD			25-26	VIC			28-29	NSW		

PEOPLE MANAGEMENT	Duration	Price (inc GST)		Feb		Mar		Apr		May		June		July		Aug		Sept		Oct		Nov	
		Member	Non Member	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where	When	Where
Retaining talent through career coaching**	2	\$990**	\$1100**							24-25	NSW	3-4	WA			9-10	QLD			13-14	NSW	29-30	VIC
Emotionally intelligent self leadership**	2	\$990**	\$1100**			4-5	VIC	27-28	QLD	27-28	VIC	1-2	NSW	1-2	ACT	12-13	TAS	21-22	WA	4-5	VIC	4-5	NSW
						30-31	WA							22-23	QLD			24-25	NT				
Strategic influencing and persuading skills	2	\$990	\$1100			9-10	NSW			24-25	VIC	17-18	ACT			26-27	NSW	23-24	NT	7-8	VIC	22-23	QLD
Leadership and management essentials**	2	\$990**	\$1100**			11-12	NSW			6-7	VIC	21-22	WA			11-12	NSW	13-14	QLD	21-22	VIC		
																		23-24	ACT				
Creating high performance teams**	2	\$990**	\$1100**					22-23	VIC	17-18	QLD	7-8	NSW			12-13	SA	9-10	VIC	11-12	WA	18-19	NSW
Mental health and your workplace: the business impacts and strategies for action	½	\$275	\$300			11	VIC	16	TAS	21	NSW	29	QLD	30	SA	23	ACT	3	VIC	22	WA	4	NT
																		21	NSW				
Understanding and encouraging diversity in the workplace	1	\$495	\$550			17	VIC	9	NSW	12	ACT			22	QLD	5	VIC					4	WA
										14	NT					16	NSW						
Project management	2	\$990	\$1100			25-26	VIC			17-18	VIC	24-25	SA			5-6	ACT	9-10	NSW	14-15	QLD	23-24	VIC
						29-30	NSW			24-25	WA												
Conflict management	2	\$990	\$1100			22-23	NSW	13-14	QLD			21-22	VIC			3-4	NSW			26-27	WA	15-16	VIC
Time management	1	\$495	\$550			19	VIC	8	ACT	20	VIC	11	QLD	19	NSW	19	WA			18	VIC	12	NSW
								30	WA							24	VIC						

* Participants have the option of having assessment for this course count towards the Foundations of Human Resources certificate. Note that an additional academic support and assessment fee will apply.
 ** Online and supplementary tools are required to support the workshop program. Refer to the course outline pages and the online registration forms for details and costs of additional learning materials.

Regional Access Rebate – discounts are available to anyone over 100km from the workshop location