

Professional Diploma of Human Resources

REGISTRATION FORM / TAX INVOICE Please photocopy this form for your records.

Title: _____ First Name: _____
Surname: _____ Date of Birth: / / _____
Position: _____

Delivery Address (GPO Boxes NOT accepted):

Business Name (If applicable): _____
Street Address: _____
Suburb: _____ State: _____
Postal Code: _____ Country: _____
Telephone: () _____ Facsimile: () _____
Mobile: _____ Email: _____
AHRI Membership Number: _____

NB: Goods will not be left without a signature

HOW DID YOU HEAR ABOUT AHRI'S EDUCATION COURSES? (please tick)

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> AHRI Website | <input type="checkbox"/> Search engine | <input type="checkbox"/> AHRI Professional Development Email |
| <input type="checkbox"/> AHRI Event | <input type="checkbox"/> Colleague | <input type="checkbox"/> ENews |
| <input type="checkbox"/> hrmonthly | <input type="checkbox"/> Education & Training Catalogue | <input type="checkbox"/> Other |

If other please specify _____

INDUSTRY (please tick)

- | | | |
|---|--|---|
| <input type="checkbox"/> Agriculture/Forestry/Fishing | <input type="checkbox"/> Government Federal | <input type="checkbox"/> Printing/Publishing |
| <input type="checkbox"/> Arts/Media | <input type="checkbox"/> Government Local | <input type="checkbox"/> Retail |
| <input type="checkbox"/> Association | <input type="checkbox"/> Government State | <input type="checkbox"/> Sales/Marketing/PR/Advertising |
| <input type="checkbox"/> Consulting – Professional | <input type="checkbox"/> Hospitality/Food/Beverage | <input type="checkbox"/> Science/Research |
| <input type="checkbox"/> Consulting – Recruitment | <input type="checkbox"/> Import/Export | <input type="checkbox"/> Sport/Recreation |
| <input type="checkbox"/> Consulting – HR Specific | <input type="checkbox"/> IT | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Education –Commercial | <input type="checkbox"/> Legal | <input type="checkbox"/> Textiles/Cloting/Footwear |
| <input type="checkbox"/> Education – Higher Education | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Education – TAFE/VET | <input type="checkbox"/> Medical Health | <input type="checkbox"/> Transport/Logisitics |
| <input type="checkbox"/> Engineering | <input type="checkbox"/> Mining/Resources | <input type="checkbox"/> Utility |
| <input type="checkbox"/> Finance/Banking | <input type="checkbox"/> Motor Vehicle | <input type="checkbox"/> Welfare/Charity/Religious |

JOIN AHRI NOW AND ONLY PAY THE MEMBERSHIP RATE FOR YOUR AHRI EDUCATION COURSE

- New Member Today \$253.00 – special discounted rate applicable only for the first year of membership

CONDITIONS OF MEMBERSHIP

All members are bound by the Constitution, the Code of Conduct and all by-laws, notices and directives of AHRI Membership of AHRI is individual and non-transferable. Full terms and conditions of membership are available at www.ahri.com.au

Submission of your signed application form and annual membership fee constitutes your acceptance of the terms and conditions of membership of AHRI.

I agree to abide by the Constitution and terms and conditions of membership of AHRI.

Signature: _____ ***Must sign for application to be processed**

PROFESSIONAL DIPLOMA OF HUMAN RESOURCES (please select semester, mode of study, unit and state)

Select Semester	Unit	State
<input type="checkbox"/> Semester 1	<input type="checkbox"/> Unit 1	<input type="checkbox"/> NSW, Sydney
<input type="checkbox"/> Semester 2	<input type="checkbox"/> Unit 2	<input type="checkbox"/> VIC, Melbourne
Method of Study	<input type="checkbox"/> Unit 3	
<input type="checkbox"/> Distance	<input type="checkbox"/> Unit 4	
<input type="checkbox"/> Workshop*		

* Workshops are only available in Melbourne and Sydney. Participants can enrol into Unit 1 and 3 in Semester 1 and/or Unit 1, 2 and 4 in Semester 2.

TEXTBOOK (please tick)

<input type="checkbox"/>	Textbook 1, De Cieri, H., Kramar, R. 2007, HR Management in Australia (3rd edition) - \$110.45
<input type="checkbox"/>	Textbook 2, Nankervis, A., Compton, R. & Baird, M. 2007, HR Management: Strategies and Processes (6th edition) - \$103.45

Please note it is necessary for students to purchase both textbooks. These are the only two textbooks required to complete this course.

COURSE FEES* (please tick)

	Professional Diploma of HR – Distance	Professional Diploma of HR – Workshop
AHRI Member	<input type="checkbox"/> \$1320.00	<input type="checkbox"/> \$2000.00
Non AHRI Member	<input type="checkbox"/> \$1580.00	<input type="checkbox"/> \$2260.00
AHRI Member Overseas	<input type="checkbox"/> \$1470.00	<input type="checkbox"/> N/A
Non AHRI Member Overseas	<input type="checkbox"/> \$1600.00	<input type="checkbox"/> N/A

*Prices are subject to change. AHRI reserves the right to alter fees as may be required

*Course fees are not subject to the Australian Goods and Services Tax (GST) because the program is a GST-free education program

PAYMENT DETAILS

Upon payment of the appropriate amount this application form will become a TAX INVOICE. Please keep a copy for taxation purposes. Applications will not be processed until payment is received. On receipt, please allow 14 days for processing. Membership is not transferable.

Offer code:

Date: / /

Include my New Member Today Fee of \$253.00 to the total amount (please tick if applicable) inc. 10% GST

Credit Card: Mastercard Visa Amex Diners

Card No.:

Expiry Date:

Security Code:

Cardholders Name:

Signature:

Total Amount:

Please make cheques payable to: **AHRI Limited**



Please submit this registration form to receive your BPAY Biller Code and Reference number

PRIVACY STATEMENT

AHRI is concerned with the protection of your privacy. We support the Privacy Principles contained in the Privacy Act 1988 (Cth), as amended. AHRI collects and stores your personal information for the purposes of providing membership services, education and training programs, and improving and promoting products and services, and membership status in various ways. For full details of our Privacy Policy refer to our website www.ahri.com.au.

TERMS AND CONDITIONS

The Australian Human Resources Institute reserves the right to alter this program without notice. A separate invoice can be issued on request. Upon payment of the appropriate amount, this registration form will become a tax invoice. Please keep a copy of this form for taxation purposes. NOTE: Registration is confirmed only when full payment is received. If you do not receive a confirmation email, please call to confirm your registration. No refunds will be given unless a program is cancelled by AHRI; however, delegate transfers are permitted. Transfer of this registration fee to other AHRI programs is not permitted.

In submitting this registration form I confirm that I have read and agree to the terms and conditions outlined at www.ahri.com.au/pd-terms

PLEASE FAX COMPLETED FORM TO (03) 9918 9201

OR post to: Education Department,

Australian Human Resources Institute Limited

ABN 44 120 687 149

Level 10, 601 Bourke Street Melbourne Victoria 3000, T (+613) 9918 9200 F (+613) 9918 9201

